

General Evaluator's Agenda

Time	<input checked="" type="checkbox"/> FUNCTIONARY / Action	Person Assigned	Notes
7:00 pm	SERGEANT AT ARMS		
7:05 pm	CLUB PRESIDENT		
7:10 pm	TOASTMASTER <input type="checkbox"/> Opening remarks <input type="checkbox"/> Functionary introductions		
7:15 pm	TABLETOPICS <input type="checkbox"/> Explanation of Tabletopics <input type="checkbox"/> Questions <input type="checkbox"/> Participants <input type="checkbox"/> No-pressure invitation for guests to participate		
7:30 pm	TOASTMASTER <input type="checkbox"/> Speech #1 <input type="checkbox"/> Speech #2 <input type="checkbox"/> Speech #3		
8:00 pm	GENERAL EVALUATOR <input type="checkbox"/> Introduce Evaluator #1 <input type="checkbox"/> Introduce Evaluator #2 <input type="checkbox"/> Introduce Evaluator #3 <input type="checkbox"/> Request a Timer's report <input type="checkbox"/> "Please vote for best evaluation" <input type="checkbox"/> Introduce the Jokemaster <input type="checkbox"/> Introduce the Word of Wisdom <input type="checkbox"/> Request Grammarian's report <input type="checkbox"/> Request Ah Counter's report <input type="checkbox"/> Request Wordmaster's report <input type="checkbox"/> Give an overall evaluation of the meeting <input type="checkbox"/> Present awards <input type="checkbox"/> Return control of meeting to the Club President		

Additional Comments: